

**No.F.35 – 2 / 2018 – TS.III**  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
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Shastri Bhawan, New Delhi,  
dated, the 16<sup>th</sup> August, 2018

**OFFICE MEMORANDUM**

**Subject: Re-constitution of Central Seat Allocation Board (CSAB) for the academic year 2019 – 2020 – regarding.**

In continuation of this Ministry Office Memorandum of even number dated 6<sup>th</sup> May, 2013 and in pursuance to the decision taken in the 4<sup>th</sup> Meeting of the Council of NITs held on 04.07.2012, and decision of the JEE Apex Board on Joint Entrance Examination (Main) and (Advanced), the admissions to undergraduate Engineering Programs in the National Institutes of Technology (NITs), Indian Institute of Engineering Science and Technology (IIST), Shibpur, Indian Institutes of Information Technology (IIITs), other Centrally Funded Technical Institutions (CFTIs), Institutions under several participating State Governments, and several other Institutions are being made on the basis of performance of students in the Joint Entrance Examination (Main) since 2013.

2. The joint seat allocation process / common counselling through Joint Seat Allocation Authority (JoSAA) has been put in place from the academic year 2015 – 2016 onwards as per recommendations of the Technical Committee. The common counseling is being conducted by the Joint Seat Allocation Authority (JoSAA) for admission of students to Centrally Funded Technical Institutions mentioned in para 1 above. The IITs-JAB (Joint Admission Board) and NITs-CSAB (Central Seat Allocation Board) shall enter into a Memorandum of Understanding (MOU) for joint seat allocation process.

3. As per communication F.No.19-5/2014-TS.I dated 8<sup>th</sup> April, 2016 (copy enclosed), the following changes have been approved in the JEE pattern w.e.f. the academic year 2017 – 2018:-

- (i) There shall be no weightage for the 12<sup>th</sup> Class marks in calculating the ranks in the JEE (Main).
- (ii) For the candidates to qualify for admission in the Indian Institutes of Technology (IITs) / National Institutes of Technology (NITs) / Indian Institutes of Information Technology (IIITs) and such other Centrally Funded Technical Institutions (CFTIs) whose admissions are based on the JEE ranks, they should have secured at least 75% marks in the 12<sup>th</sup> Class, or be in the top 20 percentile in the 12<sup>th</sup> Class exam conducted by the respective Boards. For SC / ST students, the qualifying marks would be 65% in the 12<sup>th</sup> Class exam.

4. In order to facilitate allocation of seats to students in respect of NITs, IIITs, IIST-Shibpur and other CFTIs (as mentioned in para 1), the Central Seat

Allocation Board (CSAB) – 2019 is hereby constituted with immediate effect with Dr. (Mrs.) Mini Shaji Thomas, Director, National Institute of Technology (NIT), Tiruchirappalli (Tamil Nadu) as the Chairperson of the CSAB – 2019 and the Directors of all the remaining 30 NITs, 05 IITs, IEST-Shibpur and other CFTIs as the Members of the CSAB – 2019.

5. In addition, the following shall also be the members of CSAB – 2019 as per previous practices:

(i)	Deputy Director General, D/o Higher Education, MHRD.	Member
(ii)	Director (IITs), D/o Higher Education, MHRD.	Member
(iii)	Nominee of the National Informatics Centre, New Delhi.	Member
(iv)	Nominee of the National Testing Agency, Noida.	Member
(v)	Nominee of the All India Council for Technical Education (AICTE), New Delhi.	Member

6. Allocation of seats in the Participating Institutions shall be the responsibility of CSAB – 2019. The seats will be filled up as per the merit list prepared on the basis of JEE (Main) Examination – 2019. For this purpose, the CSAB – 2019 shall ensure compilation and wide dissemination of information relating to the Participating Institutions, highlighting specifics in case of each of the Institutes, wherever necessary. CSAB – 2019 will take all necessary steps as already enunciated vide this Ministry's letter No.F.35-6/2011-TS.III dated 12<sup>th</sup> January, 2012 and ensure proper scheduling and transparency of the admission process including coordinating with NIC for the desired support. CSAB – 2019 would be especially responsible for:-

- (i) Entering into a MoU with IITs – Joint Admission Board to conduct joint seat allocation / common counseling process for the academic year 2019 - 2020.
- (ii) Fixing the supernumerary seats for girls so as to ensure that % of girls' students in all Institutions should be not less than 17% in 2019 [Reference F.No.35-8/2017-TS.III dated 30<sup>th</sup> October, 2017 (copy enclosed)].
- (iii) Finalisation of procedure and schedule for seat allocation;
- (iv) Finalisation of resource centres and help centres and making necessary arrangements at those centres;
- (v) Printing of brochure, designing on-line choice filling forms;
- (vi) Maintenance of website;
- (vii) Distribution and collection of seat choices on-line;
- (viii) Filling up of supernumerary quota at 2007 level as per MHRD's letter dated 6<sup>th</sup> August, 2012 (copy enclosed);
- (ix) Laying down of procedure for verification of certificates and credentials;
- (x) Coordinating with concerned agencies for seat allotment against State / UT – quota seats;
- (xi) Any Court Case arising out of the seat allocation process in respect of NITs for 2019 – 2020 shall be handled by CSAB–2019; and
- (xii) Inclusion of Self Financing Technical Institutions (SFTIs) under the CSAB – 2019 shall be subject to guidelines issued separately by MHRD.